



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
June 20, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 20, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez, Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Solicitor, Mr. Stephen Kalis; members of the press and interested citizens.

**AWARDS**

**JROTC Distinguished Unit Award**

Lt. Col. James Porter spoke about the JROTC Cadets dedication to community service. The unit award is part of the recognition for their hard work. Mrs. Francis placed the ribbon on the unit flag.

**Mr. Hylton entered the meeting at 7:11 pm.**

**PRESENTATION**

**Pottstown Area Industrial Development Report**

Ms. Peggy Lee-Clark provided the Board with copies of the P.A.I.D Annual Report. The PowerPoint presentation summarized business development in the community. Statistics show significant growth and improvement (real estate sale price median, new businesses, employment, etc).

**COMMUNICATION**

Commentaries on SEL in our schools, Student Election Poll Worker and an editorial on “Pottstown people value their town”.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on May 16, 2019 for Board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2019 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-087**.

**TREASURER REPORT**

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2019 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-088**.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS** – Mrs. Francis

The committee met on June 13. The committee heard presentations from Ms. Overdorf on the district’s social media/communications and an update from the Family Advisory Committee.

New Business items for discussion included a district communication survey to be sent out in the summer and live streaming committee meetings. The general consensus of the committee was to continue discussion with the full Board. Mrs. Francis asked that this topic be addressed at the July Board Workshop. An Unfinished Business item is finalizing the Staff Welcome Back Breakfast scheduled for August 20<sup>th</sup>.

Mr. Armato voiced his support of Facebook Live Stream Committee meetings and any public Board meeting. He expressed his thoughts on the concept of being more open and transparent and believes the committee meetings represent a more accurate manner of how the board functions.

Mrs. Francis stressed the importance of having the Community Relations Chair present for discussion and the full Board if possible, noting that discussion will take place at the workshop.

Mr. Armato voiced his disagreement.

Mrs. Francis asked for Board comment. Mr. Heidel, Mrs. Barnhill and Mrs. Lawrence were in favor of discussion at the workshop. Mr. Rose supports live streaming committee meetings. Mr. Hylton opposed.

It was determined that discussion would continue at the workshop.

#### CURRICULUM COMMITTEE – Mrs. Francis

The committee met on June 13. Mr. Miller was pleased to report the district received a \$2,000 grant from the US Tennis Association. The grant is for one-year and provides funding for coaching and equipment necessary to run the program. Mrs. Lawrence gave a presentation on data she collected from studies on school configurations/programs for 5<sup>th</sup> grade. Board approval items on tonight's agenda are the Middle School A-TSI plan and a 4 week summer program for Beech Street Learning Studio.

#### FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on June 6. The committee heard a presentation from Mrs. Lawrence on data she collected for 5<sup>th</sup> grade programming options. The committee reviewed two facility projects (Annex Roof Replacement and Edgewood Gutter & Downspout) for bidding process. Items reviewed and recommended by the committee for Board approval include the facility projects bidding process, contracts as shown on tonight's agenda, cafeteria supplies bid award, the Homestead Resolution, annual year end resolutions and the 2019-2020 Final Proposed budget. The final proposed budget represents a balanced budget at \$64,205,813 with at tax increase at the adjusted index of 3.3%, \$97,000 from fund balance and \$363,324 from PSERS reserve.

#### POLICY/PERSONNEL – Mr. Rose

The committee met on June 6. The committee recommends the personnel positions as presented on tonight's agenda including updated Support Guidelines for Board approval. Policies reviewed and recommended for Board approval are listed on tonight's agenda including a list of old format policies to retire that have been replaced with new PSBA formatted policies.

#### BOROUGH LIAISON – Mr. Rose

The Borough Council met on June 5<sup>th</sup>. The majority of the meeting was a presentation by Ms. Peggy Lee-Clark on the P.A.I.D. Annual Report. An information item of interest was the Trails on Tap Event. Trails on Tap is a series of events along the Schuylkill River Trail that begins in Pottstown on June 22<sup>th</sup>.

#### PSBA/MCIU/MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

None.

## **Board Members Comments (consent items)**

None.

## **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mr. Armato and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on May 16, 2019, the list of bills and Treasurer's Report for the period of May 2019.

All members were in favor. Ayes: Six. Nays: None. Absent: Three. Motion carried.

## **BOARD ACTION: CONSENT**

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **POSITIONS - ADDENDUM #2018-2019-089**

#### **Exempt** – Job Descriptions

- (1) Community Coordinator for PTICC (grant funded)
- (2) Pre-K Counts Behavioral Support Manager (grant funded)
- (3) 21st Century Program Director (Part-time/temporary)

#### **Classified** – Job Descriptions

- (1) Pre-K SEL Classroom Assistant (grant funded)
- (2) Pre-K Counts Clerk (grant funded)
- (3) HVAC Apprentice

## **RESIGNATIONS/TERMINATIONS**

### **Professional**

Melinda Regensburg, Elementary Teacher, Middle School, resignation effective June 14, 2019; hire date August 25, 2008.

Ratify Megan Emery, Kindergarten Teacher, Barth Elementary, resignation effective May 21, 2019; hire date October 30, 2006.

Ratify Nickolas Mitchell, Secondary Teacher, Pottstown Middle School, resignation effective June 11, 2019; hire date November 12, 2013.

Ratify LeeAnn McCullough, Secondary Special Education Teacher, Pottstown High School, effective June 11, 2019; hire date October 1, 2007.

Ratify Erin Bumbaugh, Elementary Teacher, Pottstown Middle School, resignation effective June 12, 2019; hire date March 5, 2013.

Michael Pagano, Secondary Guidance Counselor, Pottstown High School, resignation effective August 2, 2019; hire date October 3, 2016.

Laura Kehr, Elementary Teacher, Barth Elementary, resignation effective August 15, 2019; hire date November 7, 2018.

Exempt

Karen Kile, Part-time Pre-K Counts Coordinator, Annex, resignation effective June 30, 2019; hire date May 28, 2013.

Classified

Ratify Kelly Roth, Substitute Support Staff, resignation effective May 8, 2019; hire date April 11, 2019.

Ratify Sheena Hardrick, Part-time Cafeteria Worker, Pottstown High School, resignation effective May 29, 2019; hire date November 16, 2018.

Ratify Brian Trostle, Classroom Assistant, Pottstown High School, resignation effective June 11, 2019; hire date August 22, 2007.

Ratify Jose Santiago, Part-time Food Service Driver, Pottstown High School, resignation effective June 11, 2019; hire date February 25, 2019.

Mitchell Milaneck, HVAC/R Mechanic, Maintenance, resignation for the purpose of retirement, effective August 30, 2019; hire date April 23, 1992.

LEAVES

Classified

Ratify Joanne Murray, Classroom Assistant, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective May 10, 2019, end date tbd.

Ratify Jeffrey Angstadt, Custodian, Franklin Elementary, request for leave of absence effective May 9, 2019, end date May 31, 2019.

CHANGE IN POSITION/SALARY

Administrative

David Livengood, from Assistant Principal to Director of Career & Technical Education, Pottstown High School, effective July 1, 2019, \$93,496/yr (replacing J. Delaney).

Professional

Jennifer Winneberger, from Long Term Substitute Teacher to Elementary Teacher, initial assignment to be Barth Elementary, effective August 21, 2019, \$49,000/hr, Step 2 - Mast (contract of E. Eisele)

Correction in Salary: Ratify Emma Spade, Secondary Teacher, Pottstown High School, from \$45,000/yr Step 1-Bach to \$45,500/yr Step 1 B +15 (*previously approved October 18, 2018*)

Classified

Ratify Eric Miller, from Classroom Assistant to Custodian 1, Pottstown Middle School, effective June 17, 2019, \$15.07/hr (replacing S. Stoltzfus).

Kim Baldwin, from Attendance Clerk to Secretary, Pottstown High School, effective July 1, 2019, \$18.23/hr (replacing C. Sellers).

ELECTIONS

Professional

Victoria Collins, Secondary Teacher, initial assignment to be Pottstown High School, effective August 21, 2019, \$45,000/yr, Step 1 - Bach (contract of L. Gibbons).

David Bonilla-Garcia, Secondary Teacher, initial assignment to be Pottstown High School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach, (contract of M. Vought).

Sharon Armentrout, Elementary Teacher, initial assignment to be Franklin Elementary, effective August 20, 2019, \$45,500/yr, Step 1 B+15 (contract of K. Lawler).

Allison Wambach, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach (contract of M. Regensburg).

Classified

Kirsten Hairston, Classroom Assistant, Pottstown Middle School, effective August 21, 2019, \$13.65/hr (replacing M. Kibler).

Ratify Sadira Hueber, Substitute Nurse, effective June 3, 2019, \$22.15/hr.

Ralph Dries, Custodian 1, Pottstown Middle School, effective July 1, 2019, \$15.07/hr (replacing D. Weider).

Music Accompanists: 2018/2019 Fall and Spring

- (1) Christopher Sperat \$280.00 (rehearsals/concerts)
- (2) Frances Emrick \$280.00, (rehearsals/concerts)
- (3) Robin Ward \$340.00 (rehearsals/concerts)

Mentors: Corrections /Addition

<u>Bldg.</u>	<u>Mentor</u>	<u>New Teacher</u>	<u>Stipend</u>
Franklin	Theresa Spitko	Stephanie Malfaro	\$545.00
MS	Tracy Pasquale	Matthew Samohod	\$545.00
Barth	Kathryn Eagle	Jonna Williams	\$272.50

Co-Curricular Assignments 2018/2019:

Non-Athletic additions/corrections - **Addendum #2018-2019-090.**

**SUMMER PROGRAMS \*ADDENDUM #2018-2019-091**

- ESY
- 21<sup>ST</sup> CENTURY
- SUMMER CLEANING
- BEECH STREET LEARNING STUDIO

**FIELD TRIPS**

The Superintendent recommends the Board approve the following field trip:

field trip.....

#students /group	Conference: Name/Activity	Location	Date of Trip	Cost to Student	Cost to District	Chaperone(s)
18	HS Cheerleading	Pine Forest Camp Greeley, PA	08/15/2019 - 08/18/2019	\$260.00	\$0.00	Megan Miller Emily Jerdon

## POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2018-2019-092:**

- 108: Adoption of Textbooks
- 249: Bullying/Cyberbullying
- 704: Maintenance
- 808 Food Services
- 818: Contracted Services Personnel
- 904: Public Attendance at School Events
- 916: Volunteers (replacing #7800)
- Retired Policies

## SUPPORT GUIDELINES

The Superintendent recommends the Board approve the Support Guidelines July 1, 2019 to June 30, 2021 as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-093.**

## MIDDLE SCHOOL: A-TSI PLAN

The Superintendent recommends the Board approve the Middle School A-TSI Plan as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-094.**

## CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-095:**

PCTV Lease Termination	Valley Forge Educational (ESY)	Devereux (ESY)
VIDCRUITER Inc	New Story (ESY)	Devereux (ESY)
The Camphill School (ESY)	New Story (ESY)	Devereux (ESY)
Cottage Seven Education (ESY)	New Story (ESY)	Devereux (ESY)
Cottage Seven Education (ESY)	New Story (ESY)	Devereux (ESY)
The Lincoln Center (ESY)	New Story (ESY)	Progressions School
Melmark (ESY)	New Story (ESY)	Invo Healthcare Assoc
Melmark (ESY)	New Story (ESY)	Kelly Serv. Addend. (ESY)
Opportunities School (ESY)	New Story (ESY)	
Pa School for the Deaf (ESY)	Martin Luther School (ESY)	

## AUTHORIZATION FOR BID PROCESS

The Board authorizes the Business Administrator/Secretary to proceed with the bid process for the following projects and a copy be filed in the Secretary's office as **Addendum #2018-2019-096:**

- O & S Associates: Annex Roof Replacement
- O & S Associates: Edgewood Roof Drainage(gutter/downspout)

## CAFETERIA FOIL / PLASTIC BID AWARD

The Superintendent recommends that purchase orders be awarded to the company indicated, the award being made to the lowest bidder meeting the required specifications.

- Webco Packaging Inc. - \$16,540.14

## **BUDGET TRANSFER RESOLUTION**

The Superintendent recommends the Board approve the Budget Transfer resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-097**

## **COMMIT FUNDS FOR FUTURE EXPENDITURES RESOLUITON**

The Superintendent recommends the Board approve the Commit Funds for Future Expenditures resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-098**

## **DESIGNATION OF DEPOSITORIES**

The Superintendent recommends the Board approve the Designation of Depositories resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-099**

## **INVESTMENT OF FUNDS RESOLUTION**

The Superintendent recommends the Board approve the Investment of Funds resolution and a copy be filed in the Secretary's office as **Addendum #2018-2019-100**

## **HOMESTEAD / FARMSTEAD EXCLUSION RESOLUTION**

The Superintendent recommends the Board approve the Homestead/Farmstead Exclusion resolution and a copy be filed in the Secretary's office as **Addendum #2018-2019-101**

## **SETTLEMENT AGREEMENT**

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement and release agreement and a copy be filed in the Secretary's office as **Addendum #2018-2019-102**. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Six. Nays: None. Absent: Three. Motion carried.

## **NON-CONSENT**

Mrs. Jampo reviewed the 2019/2020 Proposed Final Budget for Board consideration. The 2019/2020 Proposed Final Budget presented for adoption represents a balanced budget at \$64,205,813 with at tax increase at the adjusted index of 3.3% or 1.3407 mills, \$97,000 from fund balance and \$363,324 from PSERS reserve.

## **HEARINGS FROM THE PATRONS (limited to Non-Consent item)**

None.

## **BOARD COMMENTS:**

Mr. Armato expressed his concern about issues in the district that cannot be resolved due to budget constraints. He noted students are denied education opportunities, district facilities go without the necessary repairs and the district is in competition to keep good educators. Legislatures' in Harrisburg fail to take action for fair funding. He stressed the importance to continue to fight for fair funding.

Mrs. Barnhill was proud to participate in the June 12 rally. She encouraged everyone to contact their legislatures, to continue to advocate for fair funding.

## **ADOPTION OF 2019/2020 PROPOSED FINAL BUDGET**

The Superintendent recommends the Board adopt the 2019/2020 Proposed Final Budget as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-103**

It was moved by Mr. Armato and seconded by Mr. Hylton that the Board adopt the 2019/2020 Proposed Final Budget as presented.

Upon roll call vote, the vote to adopt the 2019/2020 Proposed Final Budget was recorded as follows: Mr. Armato: aye, Mrs. Barnhill: aye, Mrs. Francis: aye, Mr. Heidel: aye, Mr. Hylton: nay, Mr. Rose: aye. Ayes: Five. Nays: One. Absent: Three. Motion carried.

## **NEW BUSINESS**

### Edgewood Building

Mr. Rodriguez recapped the past months discussions regarding Edgewood, exploring options for students, entertaining a 5<sup>th</sup> grade center at Edgewood. Discussions included a timeline to make preparations. Preparations would need to begin now in order to have all the changes in place for the start of the 2020/2021 school year. Mr. Rodriguez asked the Board for direction to open Edgewood as a 5<sup>th</sup> Grade Center in 2020/2021. The general consensus of the members present were not in favor of moving forward at this time. Board members concerns focused on funding the project.

Mr. Rodriguez thanked the members for their direction not to move forward with Edgewood as a 5<sup>th</sup> grade center at this time.

## **INFORMATION**

1. Monthly Meeting Notice: August 2019
2. Pottstown Pride Winter Sports
3. Board Workshop: July 25<sup>th</sup> – public meeting
4. Chrome Book 1:1 Update

## **FEDERATION REMARKS**

Mrs. Leibold thanked the administration in advance for the work they will be doing to prepare for the new school year. She noted the teachers will also take part this summer in professional development in preparation for the new school year as well as taking advantage of the opportunities to enjoy the time with family.

## **ROUND TABLE**

Mr. Hylton – no comment.

Mr. Armato reiterated the trip to Harrisburg was invigorating. It was energizing to see people's willingness to the right thing.

Mr. Rose noted the rally was inspiring to see the Pottstown community engage in advocating for fair funding. He encouraged everyone to join the Facebook group which provides actual steps on what to do.

Mr. Heidel – no comment.

Mrs. Barnhill echoed the comments. She stressed the importance to continue advocating for fair funding.




Mr. Rodriguez thanked Governor Wolf for his veto on funding private schools. He reported that some legislation on cyber/charter schools was recently passed in House of Representatives. Mr. Rodriguez noted that some of the legislation pertains to accountability but also some will have a negative impact on districts. It is important to continue opposing this legislation.

Mrs. Francis invited everyone to the Go Fourth event with a variety of activities and fireworks. She mentioned that volunteers are greatly appreciated. Mrs. Francis reminded the Board there will be an executive session following the meeting.

#### **ADJOURNMENT**

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:20 pm.

#### **EXECUTIVE SESSION FOR THE PURPOSE OF NEGOTIATIONS, PERSONNEL, SECURITY.**

  
Maureen Jampo  
Board Secretary